

# **CONSTITUTION OF THE SUMMER INSTITUTE OF CHURCH MUSIC**

## **ARTICLE I: Name**

The name of this society shall be known as THE SUMMER INSTITUTE OF CHURCH MUSIC, hereafter referred to as the INSTITUTE.

## **ARTICLE II: Aims and Objectives**

The aims and objectives of the INSTITUTE shall be:

- (a) to stimulate a desire for excellence in the leadership of church music;
- (b) to promote an understanding of the literature of church music;
- (c) more specifically, to promote and conduct a five-day summer course for choirmasters and organists;
- (d) to encourage young musicians to make a serious study of the organ, and of choral conducting;
- (e) to offer a scholarship every two years to a young organ student chosen on the basis of a competition.

## **ARTICLE III: Status**

The organization of the INSTITUTE shall be carried out without financial gain to its members, and any profit accruing from the work of this society shall be used in promoting its aims and objectives.

## **ARTICLE IV: Membership**

Membership in the INSTITUTE is granted on an annual basis to all those registered as full-time or part-time participants at the SUMMER INSTITUTE OF CHURCH MUSIC. All such participants are granted voting privileges at the annual meeting of the INSTITUTE.

## **ARTICLE V: Board of Governors**

**Section 1:** The Board of Governors shall consist of seven (7) members. Three (3), namely, the DIRECTOR, the REGISTRAR, and the HOUSE MANAGER, shall be appointed and shall continue until such time as their individual or collective resignations are accepted by the membership of the INSTITUTE. Four (4) other Governors, on the basis of two per year, shall be elected for a term of two years by a simple majority of those present and voting at the Annual General Meeting, held during the week of the INSTITUTE. Elected Governors shall be eligible for re-election. In the event that nominations for Elected and Appointed positions do not exceed the number of available positions on the day of the Annual General Meeting, positions will be filled and acclaimed subsequently on behalf of the Membership by the Board of Governors

**Section 2:** The term of office of elected members of the Board of Governors shall begin at the close of the Annual General Meeting at which they are elected.

**Section 3:** The Board of Governors shall be the governing body and shall have general supervision of the affairs of the INSTITUTE between its meetings, make recommendations to the INSTITUTE, and perform such other duties as are specified in this constitution and its by-laws.

**Section 4:** The Board of Governors shall hold its meetings from time to time at the call of the DIRECTOR. Special Board meetings shall be called upon the written request of three(3) members of the Board.

**Section 5:** The DIRECTOR, or in his/her absence, the REGISTRAR, shall preside at meetings of both the Board of Governors and of the INSTITUTE.

**Section 6:** At any time, the Board of Governors may accept the resignation of a Governor and may elect a replacement for that officer for the duration of the unexpired term of office.

#### **ARTICLE 6: Amendments**

This constitution and/or its bylaws may be amended at any regular meeting of the INSTITUTE by a two-thirds vote of those present and voting.

#### **ARTICLE 7: Dissolution**

In the event of dissolution of the INSTITUTE, all assets, after the payment of liabilities, shall be distributed to one or more recognized charitable organizations in Canada.

#### **ARTICLE 8: Duties**

**THE DIRECTOR:** shall preside at all meetings of the Board of Governors and at the Annual General Meeting of the Institute, and shall be responsible for:

- (a) the annual selection of clinicians and all correspondence relating to this responsibility, as well as all correspondence relating to the business of the INSTITUTE, with the exception of financial matters;
- (b) the in-service training of an Assistant Director;
- (c) any other responsibilities determined by the Board of Governors.

**THE REGISTRAR:** in the absence of the Director, shall preside at all meetings of the Board of Governors and at the Annual General Meeting of the Institute, and shall be responsible for:

- (a) the reception of registrations from Summer Institute participants;
- (b) the in-service training of an Assistant Registrar;

(c) any other responsibilities as determined by the Board of Governors.